

INVOICE

Web Design invoice template
avoinvoice.com

FROM

Your business name _____

Address _____

Phone · email _____

BILL TO

Client name _____

Client address _____

Phone · email _____

INVOICE #	DATE	DUE DATE
_____	_____	_____
PROJECT / PROPOSAL REF.	MILESTONE	
_____	_____	

DESCRIPTION	QTY × RATE	AMOUNT
Milestone # of #: deliverables (pages, templates, layouts)		
Design asset: style guide, logo adaptation, icons		
Revisions: rounds included / additional round (× rate)		
Pass-through: plugins, stock, fonts, domain (at cost)		
Hosting / maintenance: period × monthly rate		
Deposit or previous milestone payment (negative)		

NOTES & PAYMENT TERMS
Milestone payments due within 7 days of invoice; the next phase begins on receipt. Deposit credited above. Two rounds of revisions are included per phase; additional rounds are billed at the stated rate. Source files and site access are transferred on receipt of the final payment.

Subtotal

Tax

TOTAL DUE _____