

INVOICE

Daycare invoice template
avoinvoice.com

FROM

Your business name
Address
Phone · email

BILL TO

Client name
Client address
Phone · email

INVOICE #	DATE	DUE DATE
PROVIDER EIN	LICENSE #	BILLING PERIOD
CHILD(REN)		

DESCRIPTION	QTY × RATE	AMOUNT
Tuition: child, schedule, period (weekly / monthly rate)		
Tuition: second child, schedule, period		
Registration / supply / activity fee		
Meals / late pickup (time)		
Sibling / prepay discount (negative)		
Subsidy portion or payment received (negative)		

NOTES & PAYMENT TERMS
Tuition is due on Monday of each week of care (or the 1st for monthly billing); a \$10 late fee applies after Wednesday. Late pickup is billed at \$1 per minute after 6:00 pm. Tuition is due for enrolled days regardless of attendance. Our EIN and license number above may be used for the child and dependent care credit.

Subtotal
Tax
TOTAL DUE