

INVOICE

Bakery invoice template
avoinvoice.com

FROM

Your business name _____

Address _____

Phone · email _____

BILL TO

Client name _____

Client address _____

Phone · email _____

INVOICE #	DATE	DUE DATE
_____	_____	_____
PICKUP / DELIVERY DATE, TIME, LOCATION	PERMIT #	
_____	_____	

DESCRIPTION	QTY × RATE	AMOUNT
Custom order: item, servings, flavors, design notes		
Wholesale: item × quantity × unit price		
Event desserts: item × quantity		
Delivery / setup / stand rental		
Sales tax (rate %)		
Deposit received (negative)		

NOTES & PAYMENT TERMS
Custom orders: balance due 7 days before pickup or delivery; deposit credited above and non-refundable within 14 days of the date. Wholesale accounts: Net 15. Products are made in a kitchen that handles wheat, eggs, dairy and nuts. Cake stands are due back within 3 days.

Subtotal

Tax

TOTAL DUE _____